



**Janet Sutphin, Federal Programs Director**

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August 17, 2020

Dear Families of Unicoi Elementary,

Your child's school has a Title I Schoolwide Program. The purpose of the Title I Federally Funded Program is to enable schools to provide opportunities for children served to acquire the knowledge and skills contained in the State Curriculum standards. A schoolwide program permits a school to use program funds and resources to upgrade the entire educational program of the school in order to raise the academic achievement of all students.

Staff and parents at each school have jointly developed a School Improvement Plan that defines the school's mission and the action steps to be taken to achieve the mission and the desired results for student learning. The Plan includes a Parent Involvement Action Plan to help parents build their capacity to support student achievement. It also includes the professional development plan that staff will implement.

A copy of the Plan is on file in the principal's office. At the first PTA/PTO meeting the principal will be reviewing the Plan. If you have questions, please contact your child's school or call me at 423-743-1601.

Sincerely,

A handwritten signature in blue ink that reads "Janet Sutphin".

Janet Sutphin

Federal Programs Supervisor